

From: [Bishop, Edna V](#)
To: [Bill Rooney](#); [Rooney, Lloyd](#)
Cc: [Norton, Roger](#)
Subject: FW: scheduling meeting
Date: Wednesday, November 04, 2009 9:33:22 AM
Importance: High

Dr. Bill Rooney and Dr. Lloyd Rooney,

The meeting with Dr. Geraldo Eugenio Franca and Dr. Roger Norton has been confirmed for **Monday, November 23 at 3:30 pm.**

It will take place at **204C Coke Building.**

Please, add it to your calendars. Also, please, let me know if you have any questions.

Thank you so much.

Edna

From: Bishop, Edna V
Sent: Tuesday, November 03, 2009 4:26 PM
To: 'Bill Rooney'; 'Rooney, Lloyd'
Cc: Norton, Roger
Subject: scheduling meeting
Importance: High

Dr. Bill Rooney and Dr. Loyd Rooney,

Dr. Geraldo Eugenio França will be visiting Texas A&M on November 23, 2009. He is a former student and currently the Executive Director of Embrapa, a governmental agency in Brazil.

I am scheduling some meetings for him and would like to schedule a meeting with you both to discuss collaborations between Embrapa and Texas A&M. Dr. Roger Norton will accompany Dr. França to this meeting.

Please, inform me of your availability for a one hour meeting on the following times on **Monday, November 23:**

between 9:00 – 12:00 noon

between 3:30 – 5:00 pm

Thank you so much,

Edna

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Edna Bishop
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