

RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY

TRAVEL ORDER FORM

☒ New Request

☐ Change to Original Travel Order Number

C 269139

84686

<input checked="" type="checkbox"/> American Colpitt/Kriegner	fax 609/737-3932	Fund Source	Organization Code	Natural Account	Amount
<input type="checkbox"/> Kuller/IT Travel	fax 609/924-0340	434447	10421	35300	\$ 1845.08
<input type="checkbox"/> Worldtek Travel	fax 203/865-2034	Proj. 12131	SJ	Proc Fee	\$ 30.00
					Total \$ 1875.08

TRAVELER INFORMATION

Traveler's Name (Last/First) Govindasamy / Ramu		Traveler's Phone Number 848-932-9192 Ext.	Department Fax Number 732-932-8887 Ext.
Campus Mailing Address 55 Dudley Road, Cook Campus		Department Name Agricultural, Food and Resource Economics	
Travel Requested By Kathleen Larrabee		Date of Request 04/10/2012	Requestor's Campus Phone Number 848-932-6311 Ext.

TYPE OF TRAVEL

<input checked="" type="checkbox"/> Faculty Travel	<input type="checkbox"/> Staff Travel	<input type="checkbox"/> Candidate Travel	<input type="checkbox"/> Athletic Recruit Travel	<input type="checkbox"/> Student Travel	<input type="checkbox"/> Other
<input type="checkbox"/> Conference Travel (outside Rutgers)	<input type="checkbox"/> Speaker Travel	<input type="checkbox"/> Team Travel	<input type="checkbox"/> Group Travel	<input type="checkbox"/> Consultant Travel	

TRIP Itinerary

Date(s) of Travel	Mode of Transportation/Ticket Price	Departure City	Arrival City
05/03/2012	<input checked="" type="checkbox"/> Air	Newark/Lusaka	Lusaka/New York
05/16/2012	<input type="checkbox"/> Rail \$ 1845.08		
	Processing fee 30.00		
	<input type="checkbox"/> Air Total 1875.08		
	<input type="checkbox"/> Rail \$		
	<input type="checkbox"/> Air		
	<input type="checkbox"/> Rail \$		

Purpose of Travel

Designing, training and implementation of baseline surveys relating to African Indigenous Vegetables and GDA in Zambia

APPROVALS

Requestor/Traveler Signature

Kathleen Larrabee

Authorized Signature

J. A. Tate

Instructions: See Page 2

TO FORM 09/03

Kathleen Larrabee

OK to
purchase K. Larrabee

Subject: FW: Flight itinerary - Govindasamy
importance: High

From: Richard Krieger [mailto:rkrieger@yahoo.com]
Sent: Tuesday, April 10, 2012 2:37 PM
To: Ramu Govindasamy
Cc: James Simon; Barbara Fitzgerald
Subject: Flight Itinerary - Govindasamy

Here is Ramu Govindasamy's flight itinerary for approval. Please sign and fax back with your travel order. Tickets must be issued by April 13th.

Thank you.

FOR:GOVINDASAMY/RAMU

DELTA AIR LINES 03MAY NEWARK NJ AMSTERDAM 605P 750A
DL 604 THURSDAY NEWARK LIBERTY SCHIPHOL AIRPO 04MAY
L ECONOMY TERMINAL B
NON SMOKING DINNER NON STOP
RESERVATION CONFIRMED 7:45 DURATION
AIRCRAFT: BOEING 767
SEAT 33C NO SMOKING CONFIRMED

KLM ROYAL DUTCH AIRLI 04MAY AMSTERDAM NAIROBI 1115A 815P
KL 565 FRIDAY SCHIPHOL AIRPO JOMO KENYATTA
Q ECONOMY
MEAL NON STOP
RESERVATION CONFIRMED 8:00 DURATION
AIRCRAFT: BOEING 747-400 MIXED CONFIGURATION
SEAT 40H NO SMOKING CONFIRMED

KLM ROYAL DUTCH AIRLI 04MAY NAIROBI LUSAKA 950P 1130P
KL 4151 FRIDAY JOMO KENYATTA LUSAKA INTL
Q ECONOMY
MEAL NON STOP
RESERVATION CONFIRMED 2:40 DURATION
KQ 0720 FLIGHT OPERATED BY KQ KENYA AIRWAYS
AIRCRAFT OWNER: KQ KENYA AIRWAYS
AIRCRAFT: BOEING 737-800

SEAT 17G NO SMOKING CONFIRMED

DELTA AIR LINES 15MAY LUSAKA AMSTERDAM 1150P 945A
DL 9389 TUESDAY LUSAKA INTL SCHIPHOL AIRPO 16MAY
L ECONOMY

NON SMOKING BREAKFAST NON STOP
RESERVATION CONFIRMED 10:00 DURATION
KL 0522 FLIGHT OPERATED BY KL KLM ROYAL DUTCH AIRLIN
AIRCRAFT OWNER: KL KLM ROYAL DUTCH AIRLINES
AIRCRAFT: AIRBUS INDUSTRIE A330-200

DELTA AIR LINES 16MAY AMSTERDAM NEW YORK NY 125P 330P
DL 9348 WEDNESDAY SCHIPHOL AIRPO JOHN F KENNEDY
L ECONOMY TERMINAL 4

NON SMOKING LUNCH NON STOP
RESERVATION CONFIRMED 8:05 DURATION
KL 0641 FLIGHT OPERATED BY KL KLM ROYAL DUTCH AIRLIN
AIRCRAFT OWNER: KL KLM ROYAL DUTCH AIRLINES
AIRCRAFT: BOEING 777-300ER

AIR FARE 1165.00	TAX 680.08	AIR TOTAL USD	1845.08
F/NONREFUNDABLE AGENCY PROCESSING FEE			30.00
INVOICE TOTAL USD		1875.08	

PAYMENT: CA XXXXXXXXXXXXX5401

RESERVATION NUMBER(S) DL/GWY4XP KL/3RFTQW KQ/3RFTQW

THIS TICKET WILL NOT BE ISSUED UNTIL WE RECEIVE A
SIGNED FAXED COPY OF THIS ITINERARY ALONG WITH THE
COMPLETED AND SIGNED RUTGERS TRAVEL ORDER WHICH MUST
INCLUDE BOTH AN *ACCOUNT NUMBER* AND *OBJECT CODE*
TO FAX NUMBER 609-737-3932..NO EXCEPTIONS WILL BE MADE