

## Department of Veterans Affairs San Diego Healthcare System 3350 La Jolla Village Drive San Diego, CA 92161

Patterson e-mail

March 22, 2006

In Reply Refer To: 664/136

The Sunshine Project P.O. Box 41987 Austin, TX 78704

Attention: Edward H. Hammond, Director

Dear Mr. Hammond:

This is in response to your letter dated March 14, 2006, addressed to Wayne Springer, requesting the minutes of all meetings of the Department of Veterans Affairs, San Diego Healthcare System, Institutional Biosafety Committee, since May 1, 2003.

We have completed an initial review of your request and determined the estimated duplication and search fees to be \$360.72. Prior to processing your request we need your assurance of full payment. Once we begin to process your request and we determine the fees will exceed \$360.72 we will contact you again to provide an updated estimate and to obtain your assurance of full payment. In the event the fees are equal to or less than \$360.72 we will process your request and your organization would be billed at a later date for the fees incurred.

If you do not agree with our decision, you may appeal to the VA General Counsel. You should include in your letter why you disagree. Your appeal should be submitted to:

Department of Veterans Affairs Office of the General Counsel (024) 810 Vermont Avenue, NW Washington, DC 20420

Should you have any questions regarding this matter, please contact me at 858-642-3474.

Sincerely,

FOIA Officer