



October 23, 2006

Mr. Edward Hammond
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Dear Mr. Hammond,

Please find attached a copy of the minutes from the annual meeting of the Towson University Institutional Biosafety Committee as requested in your recent letter. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Gail E. Gasparich".

Gail E. Gasparich, Ph.D.
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Minutes for the Towson University Institutional Biosafety Committee Meeting
September 29, 2006 **Smith Hall Room 340** **4-5 PM**

1. Welcome and Introductions

The following members were in attendance: Gail Gasparich, Barry Margulies, Brian Masters, Larry Wimmers, Mary Louise Healy, Richard Gilpin, Robert McCown, Diane Douglass, and Rick Setzer

2. Membership roster was checked for the correct addresses.

3. The following Protocols were reviewed:

Registration Document for Recombinant DNA Experiments

Margulies: Discovery of New Antiviral Interventions for Diseases Caused by Human Herpesviruses (Passed)

Sinclair: Development of microsatellite libraries for terrestrial snails, *Ventridens ligera* and *Succinea* sp. (Passed)

Gasparich: 16S rDNA, 16S-23S rDNA intergenic spacer (IGS) region and *rpoB* sequence analysis in *Spiroplasma* sp. (Passed)

Gasparich: Microsatellite analysis in Blacknose Dace populations in rural and urban streams (Passed)

Roberts: Integrating multiple independent loci to unravel phylogenetic relationships in the subtribe Solidagininae (Astereae: Asteraceae) (Passed)

Snyder: Characterization of genes potentially involved in innate immune responses in *Dictyostelium* (Passed)

Snyder: Restriction-Enzyme mediated insertional mutagenesis of *Dictyostelium discoideum* & screening for mutants with altered ability to respond to innate immunological stimulants (Passed)

Registration of Materials (Potentially) Infectious for Humans

Beck: *Borrelia burgdorferi* (Passed)

Margulies: Human Herpesvirus type 6 (strains U1102 and Z29) (Passed)

Margulies: Human Herpesvirus type 1 (strain KOS) (Passed)

Margulies: Human Herpesvirus type 2 (strain 333) (Passed)

Margulies: Cytomegalovirus (strain AD169) and Murine Cytomegalovirus (strain Smith) (Passed)

Margulies: Human Cancer Cells (HT-1080) (Passed) Containers must be taped when in the presence of students.

Margulies: Chicken Fibroblasts (DF-1 with and without RSV) (Passed) Containers must be taped while in the presence of students.

Snyder: *Mycobacterium bovis* (Passed) Request that baseline and annual PPD test be performed unless a sealable rotor is procured to monitor for seroconversion (Faculty/Staff mandatory and students voluntary).

4. Review of IBC Process (Protocol reviews, Lab inspections, and Annual report to NIH)

5. Suggestions for new members from the faculty: (Dr. Michelle Snyder after her first year is completed)

6. Other Issues:

Remind faculty about the Laboratory Personnel Safety Checklist. Dr. Margulies and Snyder should take special care to discuss the issue of immunocompromised status and work in their respective laboratories.

Dr. Gilpin will forward information on standard decontamination protocol for autoclave.

7. Adjournment

To: ggasparich@towson.edu
From: Edward Hammond <hammond@sunshine-project.org>
Subject: IBC Minutes
Cc: "'Johnson, Michelle \ (NIH/OD\) [C]'" <johnsom1@od.nih.gov>
Bcc:

Attachments:

Dear Dr. Gasparich:

You have sent IBC minutes of a single meeting on 29 September 2006. My request was for all minutes of all meeting since May 2003. Please send the additional minutes.

Sincerely,

Edward Hammond