



April 21, 2006

Mr. Edward H. Hammond, Director
The Sunshine Project
PO Box 41987
Austin, Texas 78704

Re: Letter of March 13, 2006 Regarding Ordway Research Institute, Inc. Institutional Biosafety Committee (IBC)

Dear Mr. Hammond:

The Ordway Research Institute, Inc. (Ordway) Institutional Biosafety Committee (IBC) was established in 2005, hence the attached minutes reflect the time period of March 2005 to February 2006. (Your letter requested minutes since May 1, 2003.)

The NIH Office of Biotechnology Activities requires institutions like Ordway to make IBC meeting minutes available to the public. As well, the guidelines permit institutions to redact private and proprietary information in all requested documents. It is in this spirit that the attached information is provided to The Sunshine Project.

Your letter asked for our response to a question regarding written policies for the identification, review, and oversight of research involving any of the seven categories of experiments of concern identified by the National Academies of Science. We respectfully choose not to respond to this question, as the NIH has not issued specific requirements for written policies. However, we will remind our IBC membership of the seven categories of experiments, as suggested by the NAS, for the general purpose of raising committee awareness and education.

Should you have any further questions, please contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Garrett Sanders", is written over the printed name.

Garrett R. Sanders
Director, Office for Sponsored Research

cc: Julia Brosnan, Ph.D, IBC Chair
William Mahoney, M.S., IBC Staff

Attachments:

1. Minutes Ordway Research Institute, Inc. IBC

ORI-IBC Meeting Minutes (3/29/2005):

1. Find two future members from outside ORI as per NIH mandate . Mahoney suggested David Hill, Biosafety Officer from the Wadsworth Center, and Gary Sanders will recruit an appropriate person from ACP.
2. Mahoney will develop a draft “ORI Application to use rDNA “ and present it to committee at next mtg. for review.
3. Mahoney will obtain CV from all committee members for submission to NIH when we register our IBC with NIH.
4. Mahoney will coordinate next mtg. for first week of May.

ORI-IBC Meeting


10/20/2005

11:00 AM

3RD Floor Small Conference Room

Attendees: Bill Mahoney, Dr. Julia Brosnan,
Garrett Sanders, Dr. Bill Millington, Dr.
James McSharry, Dr. Paul Black

1. Discussed finalization of the ORI's registration of it's IBC with the NIH.
2. Dr. Black initiated a discussion about whether the IBC should also serve as the Biohazard committee. The committee agreed that the IBC will once again function as the oversight organization concerning "Biosafety" issues as well as "Recombinant" issues.
3. Discussed and decided that all ORI-P.I.'s will need to fill out the IBC application and submit them to the committee.
4. Dr. Black will discuss item 3 with his fellow P.I.'s at the next P.I. meeting.

5. The committee reviewed Dr. McSharry's application in an effort to edit and streamline the application process.
6. A large section of text is completely redacted with black ink, covering approximately three lines of the document.
7. The next meeting will be scheduled after item 4 occurs.
8. The meeting was adjourned at approximately 12:20 PM.

Minutes of IBC meeting 12/12/2005, third floor small conference room in CMS.

Attendees: Julia Brosnan(Chairperson), Paul Black, Jim McSharry, Gary Sanders, David Hill, Bill Mahoney.

Dr. McSharry's IBC application was approved and designated #IBC-5-001. Hill and Mahoney inquired about the following BioSafety items:



1. Medical Monitoring-Vaccinia vaccinations for laboratory personnel. Currently all laboratory personnel have been vaccinated for smallpox. If any new unvaccinated personnel are hired, vaccination will be pursued.
2. Only disposable labwear is used in the laboratory.
3. All waste exposed to live organisms are autoclaved prior to disposal.
4. All storage freezers etc. are labeled as "Biohazardous".

Drs. Black/DiRusso's IBC application was approved and designated #IBC-5-002.

A copy of each application will be given to the applicant P.I., one to Dr. Julia Brosnan, and the original kept on file by Mr. Mahoney. A renewal request will be sent to each applicant P.I. annually, one month prior to their renewal deadline. All initial ORI-IBC applications must be delivered to the committee by 15 Jan 2006.

IBC Meeting 6 February, 2006. Third floor small conference room at CMS.

Attendees: Julia Brosnan, Paul Black, Gary Sanders, Bill Millington, David Hill, Bill Mahoney. Jim McSharry was unable to attend.

1. Dr. Louie's application was approved. Dr. *IBC-6-001*
Gumbo will have to submit his own.
2. Dr. Schools application was approved. *IBC-6-002*
3. Dr. Kimelberg's application was approved.
 - a. May need BSL-II BSC
 - b. May need Hep-B
 - c. David Hill will send Bill Mahoney background info concerning need for a&b above.
4. Dr. Davis's application approved. Just needs to specify that a BSL-II BSC is being used.
5. Dr. Roninson's application must be resubmitted. 


Need to have a representative from the Roninson group join the Committee.

